

Content Standards for the Initial Library Media Specialist License

1. **Professionalism:** a commitment to personal professional growth

- a Demonstrate an understanding of the role of libraries in a democratic society and the interrelationships of all types of libraries and information agencies, including cooperation and networking among libraries.
- b Demonstrate an understanding of the role of the school library media program within the school environment.
- c Demonstrate an awareness of appropriate local, state, regional, and national professional associations and publications.

2. **Communications and Group Dynamics:** The ability to communicate effectively with students, faculty, staff, administrators, parents, other colleagues and the general public.

- a Maintain a positive teaching and learning climate in the library media center.
- b Practice effective interpersonal relationships within the school and its community.
- c Communicate regularly and purposefully about the role and services of the school library media program.
- d Demonstrate skills necessary for collaborative planning of curriculum and lessons with teachers, i.e., the ability to demonstrate an understanding of curriculum objectives, to listen effectively, to use probing and clarifying questions, and to negotiate responsibility for activities.

3. **Access:** The ability to develop a school library media program dedicated to providing access to information and ideas.

- a Identify student and staff information needs.
- b Apply strategies for organizing, disseminating and promoting flexible access to materials that best meet staff and student information needs.
- c Develop and monitor selection policies that include reevaluation and review procedures that ensure unrestricted access to information and ideas
- d Recognize the existence and use of multiple information environments.
- e Develop and monitor policies that ensure equitable access to all types of resources and technologies within the school environment and beyond.
- f Comply with the copyright law and guidelines, and advocate compliance.
- g Encourage Intellectual Freedom, free inquiry and access to information.
- h Develop and monitor policies that ensure privacy and confidentiality of library/media users.

4. Collection Management and Use: the ability to build and maintain resource collections that include both internal and external access points to support the educational goals of the school and the personal, developmental and curricular needs of students and teachers.

- a Develop, implement and revise collection management policies and procedures that reflect the school's philosophy, goals and objectives.
- b Identify and apply criteria appropriate for evaluating resources and accompanying technology in all formats and at all grade levels.
- c Use appropriate collection management principles and procedures for selection and evaluation of resources in collaboration with teachers.
- d Develop a partnership with faculty to ensure that the collection includes resources appropriate to learner characteristics such as abilities, interests, needs and learning styles.
- e Ensure that the evaluation and selection process provides curriculum-related resources that reflect the cultural diversity and pluralistic nature of American Society and support a variety of instructional strategies and learning styles.
- f Implement recognized standardized procedures for classifying, cataloging, and processing resources.
- g Maintain appropriate electronic systems for collection management and user access.

5. Technology, Including Design and Production of Instructional Resources: the ability to use technology effectively with students and faculty to facilitate teaching and learning.

- a Select, apply, and use the appropriate software, hardware, and communications technologies to promote effective teaching and learning.
- b Produce media in graphic, multimedia and electronic formats in support of the library media and instructional programs.
- c Provide instruction to students and staff in the effective use and production of Technology and information resources in multiple formats, both local and remote.

6. Administration: the ability to develop, manage, and evaluate school library media programs to meet educational goals.

- a Apply sound management principles to the administration of the library media program.
- b Interpret and implement state laws and regulations and school district policies and procedures for the management of an effective school library media program.
- c Develop short and long range plans for the school library media program with faculty, administrators, and other library media professionals.
- d Prepare, justify, and administer the school library media program budget based on instructional program needs and state regulations and policies and funding program requirements.
- e Participate in planning, arranging, and using school library media program facilities to support the instructional program.
- f Assign, instruct, and direct support staff, volunteers, and student assistants. Participate in the evaluation of support staff.
- g Assess the effectiveness of the library media program in meeting instructional objectives.

7. Instructional Leadership: the ability to serve as a learning facilitator and a leader in the development of effective strategies for teaching and learning.

- a Participate in the curriculum development process at the building level.
- b Collaboratively plan with other faculty to provide instructional activities, opportunities and resources that respond to students' learning styles.
- c Collaborate with teachers and instructional technology staff to assure that information and technology literacy is integrated into the curriculum.
- d Plan for development of students' reading, listening, viewing and critical thinking skills.
- e Plan for the development of students' information and technology skills.
- f Motivate and guide elementary and secondary students in appreciating literature.
- g Demonstrate knowledge of children's and young adult literature, including multi-cultural literature, as well as related media.
- h Collaborate with teachers and instructional technology staff to plan and design instruction and to identify and gather appropriate instructional resources.
- i Monitor, assess, and employ existing and emerging technologies for possible applications to the instructional program.
- j Articulate clearly the role of the library media program in the educational program.